



# NAD Adventist Christian Fellowship Structure Development for All Administrative Levels

(Approved by NAD PCM Committee 1-27-2025)

## Chapter Structure Development

1. Develop Adventist Christian Fellowship (ACF) Chapter
  - a. Develop a Chapter Constitution & Bylaws (see sample on ACFLink.org)
  - b. Register with an accredited university as a religious club/organization on campus by meeting university requirements.
  - c. Provide a list of chapter officers to the supporting Conference Youth & Young Adult Director or PCM/ACF Coordinator.
2. Register the Chapter on the NAD ACF website <https://acflink.org/acf-chapter-directory/>
  - a. Recommend using Adventist Christian Fellowship or ACF in the Chapter name so students can find the Chapter on campus.
  - b. Agree to the following ACF membership statement, "I support the beliefs and practices of the Seventh-day Adventist Church."
  - c. Renew the Chapter registration on [www.ACFLink.org](http://www.ACFLink.org) at the start of each school year (if not done by your conference).
3. Connect with students on public campuses.
  - a. Attend ACF leader trainings provided by the conference to network with student leaders from other campuses.
  - b. Review the book, *ACF Official Strategy Guide* (Available at AdventSource for free) <https://www.adventsource.org/store/young-adults/public-campus/acf-official-strategy-guide-41751>

## Conference Structure Development

1. Develop Conference-wide ACF Ministry
  - a. A conference administrator or Youth & Young Adult Ministries Director may appoint a Conference PCM/ACF Coordinator (ideally a conference employee).
2. Facilitate a Conference-wide PCM/ACF Advisory
  - a. Conference Youth & Young Adult Director or PCM/ACF Coordinator to chair the Advisory.
  - b. Include ACF student officers of each ACF chapter throughout the conference.
  - c. Include campus chaplains and pastors of churches close to public colleges and universities.
  - d. Invite faculty/staff, former students, and young professionals to participate.
3. Connect with Students on public campuses
  - a. Meet with student presidents (and officers) on their campuses annually.
  - b. Student leaders attend ACF leader-training when provided by the conference.
  - c. Conference renew the Chapter registration on [www.ACFLink.org](http://www.ACFLink.org) at the start of each school year.



4. Student Representation
  - a. Conference Youth & Young Adult Ministries Director or PCM/ACF Coordinator may select ACF student leaders as conference representatives to the Union PCM Advisory.

#### Union Structure Development

1. Develop Union-wide Public Campus Ministry
  - a. A union administrator or Youth & Young Adult Ministries Director may appoint a Union PCM/ACF Coordinator (ideally a conference employee).
2. Facilitate a Union-wide PCM Advisory
  - a. Union Youth & Young Adult Director or PCM/ACF Coordinator to chair the Advisory.
  - b. Include conference PCM/ACF directors and coordinators.
  - c. Include student representatives from each conference throughout the union.
  - d. Invite faculty/staff, former students, and young professionals to participate.
3. Student Representation
  - a. Invite Conference Youth & Young Adult Ministries Directors or PCM/ACF Coordinators to select students from each conference to serve as representatives to union events when called upon.
  - b. Union and conference directors to share travel expenses as determined for each event.

#### Division Structure Development

1. Facilitate a NAD PCM Advisory
  - a. Division Youth & Young Adult Director to facilitate the PCM Advisory.
  - b. Include union and conference PCM/ACF directors and coordinators.
  - c. Include student representatives from each union.
  - d. Invite faculty, former students, young professionals, and others to participate.
2. Plan and host a NAD-wide ACF Institute.
  - a. Provide leadership-development for union, conference, and student leaders.
3. Resource Development
  - a. Identify needs of each union to determine the focus for the next 5 years.
  - b. Produce resources that are relevant to students, conference and union leaders.
4. Student Representation
  - a. Invite Union Youth & Young Adult Ministries Directors or PCM/ACF Coordinators to select students from each union to serve as student representatives to NAD events when called upon.
  - b. NAD and union directors to share travel expenses as determined for each event.